**Epic Playground (PLY) & Exam Training Accounts**

**Remote Login Tip Sheet**

**Overview**

This document provides an overview of how to access the Epic Playground (Ply) & Exam apps remotely or using a personal computer. It also provides the training account logins necessary to open the apps which should be used in conjunction with the Playground Training Logins pertaining to your area/role.

1. Install the Citrix workspace application by reviewing the step by step instructional video [here](https://web.microsoftstream.com/video/626f7413-fcd5-4fa1-9c5f-39932c56a651?list=studio). With this application installed on the computer, users will be able to use the children’s Citrix site to access both PLY and Exam apps remotely.
2. Open a web browser and enter “citrix workspace windows download.” *(Note: If using a Mac enter “citrix workspace mac download”).*
3. Select the first result as it is the correct one - Citrix Workspace app 2008.
4. Click **Download Citrix workspace app for windows/mac** and save to the desktop.
5. Launch application once downloaded.
6. Click **Start** and accept the disclaimer by selecting the checkbox. Click **Next** followed by **Install.** Once installed, click **Finish**.
7. Go to <https://citrix.childrens.com/vpn/index.html> and remove any populated login information.
8. Log into the Citrix Application Portal using any of the below Usernames (EpicAG#). The password for all logins is “Epictraining2020” (please adhere to all capital and lowercase letters).

|  |  |
| --- | --- |
| **Training Login Usernames** | **Password** |
| EpicAG1 – EpicAG50 | Epictraining2020 |



1. Review the Catalog options and select the PLY app to open. *Note: There are only two apps available while logged in as this user.*



1. Log into PLY using the training login information pertaining to your area/role as provided below. The password for all logins is “train” (all lowercase).

See assigned logins ( Classroom Sheet Patient Assignment Spreadsheet )

